

## WorkHour Impact Report

Impacted Bid Cluster	INYOKERN POST OFFICE
Installation Address	
Area Name	PACIFIC
Impact Type	Reduction Other Than by Attrition
Date of Impact	09/26/2009
Period (Dates) of Review Performed	02/02/2008 thru 01/30/2009
Report Prepared By	Linda Shumate
Report Prepared Date	03/11/2009
Reviewed By	Kerry Wolny
Phone	(661) 775-6500

## WorkHour Impact Report

### Craft = CLERK

	A Current Average Weekly Hrs	B Planned Weekly Hrs	C Weekly Hrs Savings	D Monthly Savings	E Annual Work Hours Savings	F Annual FTE Savings	G Current FTE Yearly Hr Rate
Total	66	33	-33	-132	-1716	0	0

### OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	2	3%	-1.25	0		1	2.3%

## WorkHour Impact Report

### Casuals

a. Current Number of CLERK Casuals on Rolls	0
b. Current Total Non-OverTime CLERK Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month	0
d. Number of CLERK Casuals that will have Reduced Hours	0
e. Number of CLERK Casuals that will be Terminated	0
f. Number of CLERK Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK Casuals	

There are no casuals at this installation.

### Part Time Flexible (PTFs)

a. Current Number of CLERK PTFs on Rolls	2
b. Current Total Non-OverTime CLERK PTFs Hours per Month	264
c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month	- 132
d. Number of CLERK PTFs that will have Reduced Hours	
e. Will there be any CLERK PTFs Excessed from Craft or Installation	YES
If Yes how Many CLERK PTFs	1

f. Provide Narrative Explaining need for Excessing

The workload reduction has resulted in the earned workhours no longer supporting the current level of PTF clerk staffing; therefore it will be necessary to excess up to 1 FT level 6 clerk from the craft/installation.

### Transitional Employees (TEs)

a. Current Number of CLERK TEs on Rolls	0
b. Current Total Non-OverTime CLERK TE Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK TE Hours per Month	0
d. Number of CLERK TEs that will have Reduced Hours	0
e. Number of CLERK TEs that will be Terminated	0
f. Number of CLERK TEs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK TEs	

There are no TE's at this installation.

## WorkHour Impact Report

### Part Time Regular (PTRs)

a. Current Number of CLERK PTRs on Rolls	0
b. Planned Number of CLERK PTR Positions after Impact	0
c. Estimated Number of CLERK PTR Attrition	0
d. Will there be any CLERK PTRs Excessed from Craft or Installation	NO
CLERK PTRs	0
e. Provide Narrative Explaining need for Excessing	
There are no PTR's at this installation.	

### Full Time Regular (FTRs)

a. Current Number of CLERK FTRs on Rolls	0
b. Planned Number of CLERK FTR Positions After Impact	0
c. Estimated Number of CLERK FTR Attrition	0
d. Will there be any CLERK FTRs Excessed from Craft or Installation	NO
If Yes how Many CLERK FTRs	0
e. Provide Narrative Explaining need for Excessing	
There are no FT employees at this installation.	

## WorkHour Impact Report-CLERK

### Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	0
b. Planned Reduction in Total OT Hours per Month	-5
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in PTF Non-OT Hours per Month	-132
e. Planned Reduction in TE Non-OT Hours per Month	0
e. Total Planned Non-OT Hours per Month	132
f. Total FTE Savings	0

# INYOKERN PTF SENIORITY LIST

OFFICE	LAST	FIRST	MI	JOB TITLE	PAY LEVEL	D/A	LDC	OCC CODE	SEN DATE	SEN #	VET PREF
INYOKERN PO	RAIDER	SANDRA	G	SALES,SVCS/DISTRIBUTION ASSOC	6	410	47	23200003	1/13/2001	1	N
INYOKERN PO	ZURN	RONALD	P	SALES,SVCS/DISTRIBUTION ASSOC	6	410	47	23200003	2/10/2001	1	N

Office

Earned Hours

Inyokern

H-L office

LDC 43		3.01
LDC 44		2.81
LDC 45		7.90
LDC 48		3.36
Total		17.08

Less PM Work 6.00

Total Craft Hrs 11.08

Clerk Complement  
total hours/6.62                      1.67 Earned

Clerk Complement                      2 Actual