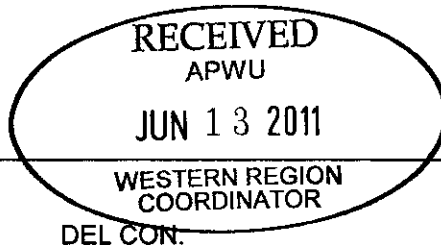


MANAGER, LABOR RELATIONS
Pacific Area



June 10, 2011

Omar Gonzalez
Western Regional Coordinator, APWU
1350 Old Bayshore HWY. Suite 360
Burlingame, CA 94010



To: Pacific Area Local(s)
 Western Area Local(s)
 So. West Area Local(s)

Withholding Info
 Staffing Issue(s)
 Status Update
 Grievance Administration
 Please review, take action
and reduce issues to writ-
ing
 Comments

Omar M. Gonzalez, Coordinator

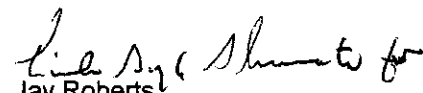
This is to advise you of the intent of the Sierra Coastal District to utilize the provisions of Article 12.5.C.5 of the National Agreement to involuntarily reassign fifteen (15) full-time clerks from the craft and/or installation at the Pasadena Bid Cluster based on a Function 1 baseline staffing review.

The impacted employees will be notified of their involuntary reassignments by separate letter. The placement process would not normally begin before December 10, 2011; however, given the loss of workload and the financials of the Postal Service, it may be necessary to begin the placement process earlier than that date. It may also be necessary to utilize the provisions of Article 7.B.2 of the National Agreement to provide them with a work opportunity during the notice period.

By copy of this notice, we are authorizing the withholding of fifteen (15) full-time residual assignments in the clerk, carrier, custodial and mail handler crafts in offices and plants within a 50 mile radius of the impacted site.

Attached for your review are copies of the automated impact statement (AIR) for Event 26146, the operational data showing the need to excess, a list of sites where withholding is authorized and a list of the fifteen (15) junior impacted full-time clerks.

Please add this impact to the agenda for the next meeting.


Jay Roberts
Manager, Labor Relations/A

Attachments

cc: Area Manager, Operations Support
Area Manager, Finance
Area, Manager, Human Resources
District Manager, Sierra Coastal
Area Complement Coordinator with attachments
Manager, Human Resources, Sierra Coastal District with attachments
District Complement Coordinator with attachments
C. Jackson – NALC with attachments
R. Siu – NPMHU with attachments
HRA 1 with attachments
File Copy with attachments

11255 RANCHO CARMEL DR. RM. 227
SAN DIEGO, CA 92197-4400
PHONE: 858-674-3180
FAX: 858-674-3131

WorkHour Impact Report

Impacted Bid Cluster	PASADENA POST OFFICE
Installation Address	
Area Name	PACIFIC
Impact Type	Reduction Other Than by Attrition
Date of Impact	10/31/2011
Period (Dates) of Review Performed	04/24/2010 thru 04/29/2011
Report Prepared By	Lisa Diniakos
Report Prepared Date	06/10/2011
Reviewed By	Kerry Wolny
Phone	(661) 775-6500

WorkHour Impact Report

Craft = CLERK

	A	B	C	D	E	F	G
	Current Average Weekly Hrs	Planned Weekly Hrs	Weekly Hrs Savings	Monthly Savings	Annual Work Hours Savings	Annual FTE Savings	Current FTE Yearly Hr Rate
Total	7361	6836	-525	-2100	-27300	-16	1716

OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	207	2.8%	-21.35	0		186	2.7%

WorkHour Impact Report

Casuals

- a. Current Number of CLERK Casuals on Rolls 0
- b. Current Total Non-OverTime CLERK Casuals Hours per Month 0
- c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month 0
- d. Number of CLERK Casuals that will have Reduced Hours 0
- e. Number of CLERK Casuals that will be Terminated 0
- f. Number of CLERK Casuals Remaining After Impact 0
- g. Provide Narrative Justifying need for Remaining CLERK Casuals

There are no casuals in the Pasadena PDC.

Part Time Flexible (PTFs)

- a. Current Number of CLERK PTFs on Rolls 0
- b. Current Total Non-OverTime CLERK PTFs Hours per Month 0
- c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month 0
- d. Number of CLERK PTFs that will have Reduced Hours 0
- e. Will there be any CLERK PTFs Excessed from Craft or Installation NO

If Yes how Many CLERK PTFs 0

- f. Provide Narrative Explaining need for Excessing

There are no PTF clerks in a 200-MY Installation

Transitional Employees (TEs)

- a. Current Number of CLERK TEs on Rolls 0
- b. Current Total Non-OverTime CLERK TE Hours per Month 0
- c. Planned Reduction in Total Non-OverTime CLERK TE Hours per Month 0
- d. Number of CLERK TEs that will have Reduced Hours 0
- e. Number of CLERK TEs that will be Terminated 0
- f. Number of CLERK TEs Remaining After Impact 0
- g. Provide Narrative Justifying need for Remaining CLERK TEs

TE's are not authorized in field offices in the clerk craft.

WorkHour Impact Report

Part Time Regular (PTRs)

a. Current Number of CLERK PTRs on Rolls	14
b. Planned Number of CLERK PTR Positions after Impact	14
c. Estimated Number of CLERK PTR Attrition	0
d. Will there be any CLERK PTRs Excessed from Craft or Installation	NO
CLERK PTRs	0
e. Provide Narrative Explaining need for Excessing	
PTR bids will remain the same	

Full Time Regular (FTRs)

a. Current Number of CLERK FTRs on Rolls	210
b. Planned Number of CLERK FTR Positions After Impact	195
c. Estimated Number of CLERK FTR Attrition	0
d. Will there be any CLERK FTRs Excessed from Craft or Installation	YES
If Yes how Many CLERK FTRs	15
e. Provide Narrative Explaining need for Excessing	

A Baseline Staffing review reflects the Post FSS environment. The admin review shows the need to excess 15 full time Clerks from the craft/installation.

WorkHour Impact Report-CLERK

Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-2100
b. Planned Reduction in Total OT Hours per Month	-85
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in PTF Non-OT Hours per Month	0
e. Planned Reduction in TE Non-OT Hours per Month	0
e. Total Planned Non-OT Hours per Month	27344
f. Total FTE Savings	-16

Clerks - Proposed Baseline

- Staffing per day is the result of using Days Off Scheduler with 17% replacement and 0% OT
 - People per day is the minimum required staffing for the work group on that day - before leave replacement / OT / days off coverage / etc.
 - Number of Machines is the number of machines scheduled to be used to process mail that day/shift, not total number in the facility
 - % Daily TPH / NA-TPH is the workload associated with the work group (column A)

our 1		Fri for Sat	Sat for Sun	Sun for Mon	Mon for Tue	Tue for Wed	Wed for Thu	Thu for Fri	Proposed Total Staffing	Current Occupied Bids	Diff +/- Proposed to Current	Crew BT - ET
	Ttl Tour Scheduler Excess	1	17	-	1	1	3	2				
Proposed AFSM	Staff per day	11	6	12	11	11	11	11	15	12	3	
	% staffing daily	15.1%	8.2%	16.4%	15.1%	15.1%	15.1%	15.1%				
135 handled by afsm clerks	Scheduler Profile	11	8	12	11	11	11	11				
	Scheduler Excess	-	2	-	-	-	-	-				
	People per day	9	5	10	9	9	9	9				
	% people daily	15.0%	8.3%	16.7%	15.0%	15.0%	15.0%	15.0%				
	Number of Machines	1	1	1	1	1	1	1				
	% daily TPH / NA-TPH											
Automation	Staff per day	53	21	53	51	51	51	53	70	71	(1)	
	% staffing daily	15.9%	6.3%	15.9%	15.3%	15.3%	15.3%	15.9%				
	Scheduler Profile	53	36	53	51	51	53	53				
	Scheduler Excess	-	15	-	-	-	2	-				
Includes backups for Reg., expdtrs	People per day	45	18	45	44	44	44	45				
	% people daily	15.8%	6.3%	15.8%	15.4%	15.4%	15.4%	15.8%				
	Number of Machines	23	8	23	23	23	23	23				
	% daily TPH / NA-TPH	16.2%	7.9%	16.7%	15.4%	14.4%	15.0%	14.5%				
Expeditors	Staff per day	2	1	2	2	2	2	2	3	2	1	
	% staffing daily	15.4%	7.7%	15.4%	15.4%	15.4%	15.4%	15.4%				
	Scheduler Profile	2	1	2	3	2	2	3				
	Scheduler Excess	-	-	-	1	-	-	1				
Extra pulled from Auto.	People per day	2	1	2	2	2	2	2				
	% people daily	15.4%	7.7%	15.4%	15.4%	15.4%	15.4%	15.4%				
	Number of Machines											
	% daily TPH / NA-TPH											
Manual (Ltrs / Flts/Nixie) Registry/Priority/Express	Staff per day	2	1	2	4	4	4	4	5	5	(0)	
	% staffing daily	9.5%	4.8%	9.5%	19.0%	19.0%	19.0%	19.0%				
	Scheduler Profile	3	1	2	4	5	5	5				
	Scheduler Excess	1	-	-	-	1	1	1				
Extra pulled from Auto.	People per day	2	1	2	3	3	3	3				
	% people daily	11.8%	5.9%	11.8%	17.6%	17.6%	17.6%	17.6%				
	Number of Machines											
	% daily TPH / NA-TPH											
	Staff per day											
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Number of Machines											
	% daily TPH / NA-TPH											
Express & BU Expeditor J300	Staff per day											
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Number of Machines											
	% daily TPH / NA-TPH											
Spare A	Staff per day											
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Number of Machines											
	% daily TPH / NA-TPH											
Spare B	Staff per day											
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Number of Machines											
	% daily TPH / NA-TPH											
Spare1	Staff per day											
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Number of Machines											
	% daily TPH / NA-TPH											
Spare2	Staff per day											
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Number of Machines											
	% daily TPH / NA-TPH											

Pasadena P&DC
file date: March 17, 2011

Clerks - Proposed Baseline

- Staffing per day is the result of using Days Off Scheduler with 17% replacement and 0% OT
 - People per day is the minimum required staffing for the work group on that day - before leave replacement / OT / days off coverage / etc.
 - Number of Machines is the number of machines scheduled to be used to process mail that day/shift, not total number in the facility
 - % Daily TPH / NA-TPH is the workload associated with the work group (column A)

Spare3	Staff per day																	
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%										
	Scheduler Profile																	
	Scheduler Excess																	
	People per day																	
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%										
Spare4	Staff per day																	
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%										
	Scheduler Profile																	
	Scheduler Excess																	
	People per day																	
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%										
Spare5	Staff per day																	
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%										
	Scheduler Profile																	
	Scheduler Excess																	
	People per day																	
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%										
Spare6	Staff per day																	
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%										
	Scheduler Profile																	
	Scheduler Excess																	
	People per day																	
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%										
Spare7	Staff per day																	
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%										
	Scheduler Profile																	
	Scheduler Excess																	
	People per day																	
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%										
Spare8	Staff per day																	
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%										
	Scheduler Profile																	
	Scheduler Excess																	
	People per day																	
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%										
Spare9	Staff per day																	
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%										
	Scheduler Profile																	
	Scheduler Excess																	
	People per day																	
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%										
Spare10	Staff per day																	
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%										
	Scheduler Profile																	
	Scheduler Excess																	
	People per day																	
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%										
Spare11	Staff per day																	
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%										
	Scheduler Profile																	
	Scheduler Excess																	
	People per day																	
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%										
Staffing per Tour - Total		68	29	69	68	68	68	70	93	90	3							
People per Tour - Total		58	25	59	58	58	58	59										
Difference +/- to base requirement		10	4	10	10	10	10	11										

Pasadena P&DC
file date: March 17, 2011

Clerks - Proposed Baseline

- Staffing per day is the result of using Days Off Scheduler with 17% replacement and 0% OT
- People per day is the minimum required staffing for the work group on that day - before leave replacement / OT / days off coverage / etc.
- Number of Machines is the number of machines scheduled to be used to process mail that day/shift, not total number in the facility
- % Daily TPH / NA-TPH is the workload associated with the work group (column A)

Total All Tours- Clerks Staffing per day	S	S	M	T	W	T	F	Proposed Total Positions	Current Filled Bids	Diff +/- Proposed to Current
Proposed AFSM	11	6	12	11	11	11	11	15	32	-17
Automation	59	27	59	57	57	57	59	79	81	-2
Expeditors	3	2	5	4	4	5	5	6	5	1
Manual (Ltrs / Fits/Nixie)	4	2	6	8	8	8	8	10	10	-7.404E-12
0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0
Express & BU Expeditor	1	1	1	1	2	2	1	2	2	-2.158E-11
Spare A	0	0	0	0	0	0	0	0	0	0
Spare B	0	0	0	0	0	0	0	0	0	0
Spare1	0	0	0	0	0	0	0	0	0	0
Spare2	0	0	0	0	0	0	0	0	0	0
Spare3	0	0	0	0	0	0	0	0	0	0
Spare4	0	0	0	0	0	0	0	0	0	0
Spare5	0	0	0	0	0	0	0	0	0	0
Spare6	0	0	0	0	0	0	0	0	0	0
Spare7	0	0	0	0	0	0	0	0	0	0
Spare8	0	0	0	0	0	0	0	0	0	0
Spare9	0	0	0	0	0	0	0	0	0	0
Spare10	0	0	0	0	0	0	0	0	0	0
Spare11	0	0	0	0	0	0	0	0	0	0
Staffing per day - Total	78	38	83	81	82	83	84	112	130	-18
People per day - Total	67	33	71	69	69	70	71			
Difference +/- to base requirement	11	5	12	12	13	13	13			
Actual Replacement %	16.4%	15.2%	16.9%	17.4%	18.8%	18.6%	18.3%			

Clerks - Proposed Baseline

- Staffing per day is the result of using Days Off Scheduler with 17% replacement and 0% OT
 - People per day is the minimum required staffing for the work group on that day - before leave replacement / OT / days off coverage / etc.
 - Number of Machines is the number of machines scheduled to be used to process mail that day/shift, not total number in the facility
 - % Daily TPH / NA-TPH is the workload associated with the work group (column A)

Tour 2		Sat	Sun	Mon	Tue	Wed	Thu	Fri	Proposed Total Staffing	Current Occupied Bids	Diff +/- Proposed to Current	Crew BT - ET
Proposed AFSM 2:45am Tour 1	Ttl Tour Scheduler Excess	-	-	-	1	-	-	-	0	7	(7)	
	Staff per day	-	-	-	-	-	-	-				
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile	-	-	-	-	-	-	-				
	Scheduler Excess	-	-	-	-	-	-	-				
	People per day	-	-	-	-	-	-	-				
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
Automation	Number of Machines	1	1	1	1	1	1	1				
	% daily TPH / NA-TPH	14.1%	16.1%	16.9%	13.7%	14.2%	12.4%	12.6%				
	Staff per day	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess											
	People per day											
Expeditors	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Number of Machines	1	1	2	1	1	2	2	2	2	(0)	
	% daily TPH / NA-TPH	10.0%	10.0%	20.0%	10.0%	10.0%	20.0%	20.0%				
	Staff per day	1	1	2	1	1	2	2				
	% staffing daily	10.0%	10.0%	20.0%	10.0%	10.0%	20.0%	20.0%				
	Scheduler Profile	1	1	2	1	1	2	2				
	Scheduler Excess	-	-	-	-	-	-	-				
Manual (Ltrs / Fts/Nixie)	People per day	1	1	2	1	1	2	2				
	% people daily	10.0%	10.0%	20.0%	10.0%	10.0%	20.0%	20.0%				
	Number of Machines											
	% daily TPH / NA-TPH											
	Staff per day	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%		1	(1)	
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
Registry	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Number of Machines											
	% daily TPH / NA-TPH											
	Staff per day	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
Express & BU Expeditor 0300	Scheduler Profile											
	Scheduler Excess											
	People per day	1	1	1	1	1	2	2	2	2	(0)	
	% people daily	14.3%	14.3%	14.3%	14.3%	14.3%	14.3%	14.3%	14.3%			
	Number of Machines	1	1	1	1	1	2	2	1			
	% daily TPH / NA-TPH	11.1%	11.1%	11.1%	11.1%	22.2%	22.2%	11.1%				
	Scheduler Profile	1	1	1	2	2	2	1				
Spare A	Scheduler Excess	-	-	-	1	-	-	-				
	People per day	1	1	1	1	1	1	1				
	% people daily	14.3%	14.3%	14.3%	14.3%	14.3%	14.3%	14.3%				
	Number of Machines											
	% daily TPH / NA-TPH											
	Staff per day	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
Spare B	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Number of Machines											
	% daily TPH / NA-TPH											
	Staff per day	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
Spare1	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Number of Machines											
	% daily TPH / NA-TPH											
Spare2	Staff per day	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Number of Machines											

Clerks - Proposed Baseline

- Staffing per day is the result of using Days Off Scheduler with 17% replacement and 0% OT
 - People per day is the minimum required staffing for the work group on that day - before leave replacement / OT / days off coverage / etc.
 - Number of Machines is the number of machines scheduled to be used to process mail that day/shift, not total number in the facility
 - % Daily TPH / NA-TPH is the workload associated with the work group (column A)

	% daily TPH / NA-TPH																			
Spare3	Staff per day																			
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%											
	Scheduler Profile																			
	Scheduler Excess																			
	People per day																			
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%											
	Number of Machines																			
% daily TPH / NA-TPH																				
Spare4	Staff per day																			
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%											
	Scheduler Profile																			
	Scheduler Excess																			
	People per day																			
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%											
	Number of Machines																			
% daily TPH / NA-TPH																				
Spare5	Staff per day																			
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%											
	Scheduler Profile																			
	Scheduler Excess																			
	People per day																			
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%											
	Number of Machines																			
% daily TPH / NA-TPH																				
Spare6	Staff per day																			
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%											
	Scheduler Profile																			
	Scheduler Excess																			
	People per day																			
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%											
	Number of Machines																			
% daily TPH / NA-TPH																				
Spare7	Staff per day																			
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%											
	Scheduler Profile																			
	Scheduler Excess																			
	People per day																			
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%											
	Number of Machines																			
% daily TPH / NA-TPH																				
Spare8	Staff per day																			
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%											
	Scheduler Profile																			
	Scheduler Excess																			
	People per day																			
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%											
	Number of Machines																			
% daily TPH / NA-TPH																				
Spare9	Staff per day																			
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%											
	Scheduler Profile																			
	Scheduler Excess																			
	People per day																			
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%											
	Number of Machines																			
% daily TPH / NA-TPH																				
Spare10	Staff per day																			
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%											
	Scheduler Profile																			
	Scheduler Excess																			
	People per day																			
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%											
	Number of Machines																			
% daily TPH / NA-TPH																				
Spare11	Staff per day																			
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%											
	Scheduler Profile																			
	Scheduler Excess																			
	People per day																			
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%											
	Number of Machines																			
% daily TPH / NA-TPH																				
Staffing per Tour - Total			2	2	3	2	3	4	3							4	12	(8)		
People per Tour - Total			2	2	3	2	3	3	3											
Difference +/- to base requirement			0	0	0	0	1	1	0											

Clerks - Proposed Baseline

- Staffing per day is the result of using Days Off Scheduler with 17% replacement and 0% OT
 - People per day is the minimum required staffing for the work group on that day - before leave replacement / OT / days off coverage / etc.
 - Number of Machines is the number of machines scheduled to be used to process mail that day/shift, not total number in the facility
 - % Daily TPH / NA-TPH is the workload associated with the work group (column A)

Tour 3		Sat	Sun	Mon	Tue	Wed	Thu	Fri	Proposed Total Staffing	Current Occupied Bids	Diff +/- Proposed to Current	Crew BT - ET
	Ttl Tour Scheduler Excess	2	-	-	1	2	-	-		13	(13)	
Proposed AFSM	Staff per day											
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
035 handled by afsm clerks	Scheduler Profile											
	Scheduler Excess											
Backup Expeditor wknd	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Number of Machines											
	% daily TPH / NA-TPH	11.9%	15.9%	15.2%	15.9%	12.9%	13.2%	15.1%				
Automation	Staff per day	6	6	6	6	6	6	6	9	10	(1)	
	% staffing daily	14.3%	14.3%	14.3%	14.3%	14.3%	14.3%	14.3%				
	Scheduler Profile	8	6	6	6	7	6	6				
	Scheduler Excess	2	-	-	-	1	-	-				
	People per day	5	5	5	5	5	5	5				
	% people daily	14.3%	14.3%	14.3%	14.3%	14.3%	14.3%	14.3%				
	Number of Machines											
	% daily TPH / NA-TPH	17.5%	10.1%	15.0%	14.1%	14.4%	14.2%	14.7%				
Expeditors	Staff per day	0	0	1	1	1	1	1	1	1	0	
	% staffing daily	0.0%	0.0%	20.0%	20.0%	20.0%	20.0%	20.0%				
	Scheduler Profile	-	-	1	1	1	1	1				
	Scheduler Excess	-	-	-	-	-	-	-				
Extra pulled from Automation for weekend	People per day	0	0	1	1	1	1	1				
	% people daily	0.0%	0.0%	20.0%	20.0%	20.0%	20.0%	20.0%				
	Number of Machines											
	% daily TPH / NA-TPH											
Manual (Ltrs / Flts/Nixie) Express	Staff per day	2	1	4	4	4	4	4	5	4	1	
	% staffing daily	8.7%	4.3%	17.4%	17.4%	17.4%	17.4%	17.4%				
	Scheduler Profile	2	1	4	5	5	4	4				
	Scheduler Excess	-	-	-	1	1	-	-				
General Clerk T3/T1	People per day	2	1	3	3	3	3	3				
	% people daily	11.1%	5.6%	16.7%	16.7%	16.7%	16.7%	16.7%				
	Number of Machines											
	% daily TPH / NA-TPH											
0	Staff per day											
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess	-	-	-	-	-	-	-				
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Number of Machines											
	% daily TPH / NA-TPH											
0	Staff per day											
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess	-	-	-	-	-	-	-				
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Number of Machines											
	% daily TPH / NA-TPH											
Express & BU Expeditor 0300	Staff per day											
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Number of Machines											
	% daily TPH / NA-TPH											
Spare A	Staff per day											
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Number of Machines											
	% daily TPH / NA-TPH											
Spare B	Staff per day											
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Number of Machines											
	% daily TPH / NA-TPH											
Spare1	Staff per day											
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Number of Machines											
	% daily TPH / NA-TPH											
Spare2	Staff per day											
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Number of Machines											

Pasadena P&DC
file date: March 17, 2011

Clerks - Proposed Baseline

- Staffing per day is the result of using Days Off Scheduler with 17% replacement and 0% OT
- People per day is the minimum required staffing for the work group on that day - before leave replacement / OT / days off coverage / etc.
- Number of Machines is the number of machines scheduled to be used to process mail that day/shift, not total number in the facility
- % Daily TPH / NA-TPH is the workload associated with the work group (column A)

	% daily TPH / NA-TPH													
Spare3	Staff per day													
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Scheduler Profile													
	Scheduler Excess													
	People per day													
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Number of Machines													
% daily TPH / NA-TPH														
Spare4	Staff per day													
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Scheduler Profile													
	Scheduler Excess													
	People per day													
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Number of Machines													
% daily TPH / NA-TPH														
Spare5	Staff per day													
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Scheduler Profile													
	Scheduler Excess													
	People per day													
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Number of Machines													
% daily TPH / NA-TPH														
Spare6	Staff per day													
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Scheduler Profile													
	Scheduler Excess													
	People per day													
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Number of Machines													
% daily TPH / NA-TPH														
Spare7	Staff per day													
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Scheduler Profile													
	Scheduler Excess													
	People per day													
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Number of Machines													
% daily TPH / NA-TPH														
Spare8	Staff per day													
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Scheduler Profile													
	Scheduler Excess													
	People per day													
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Number of Machines													
% daily TPH / NA-TPH														
Spare9	Staff per day													
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Scheduler Profile													
	Scheduler Excess													
	People per day													
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Number of Machines													
% daily TPH / NA-TPH														
Spare10	Staff per day													
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Scheduler Profile													
	Scheduler Excess													
	People per day													
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Number of Machines													
% daily TPH / NA-TPH														
Spare11	Staff per day													
	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Scheduler Profile													
	Scheduler Excess													
	People per day													
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%					
	Number of Machines													
% daily TPH / NA-TPH														
Staffing per Tour - Total		8	7	11	11	11	11	11	11	15	28	(13)		
People per Tour - Total		7	6	9	9	9	9	9	9					
Difference +/- to base requirement		1	1	2	2	2	2	2	2					

Pasadena P&DC
file date: March 17, 2011

Mail Handlers - Proposed Baseline

- Staffing per day is the result of using Days Off Scheduler with 17% replacement and 0% OT
- People per day is the minimum required staffing for the work group on that day - before leave replacement / OT / days off coverage / etc.
- Number of Machines is the number of machines scheduled to be used to process mail that day/shift, not total number in the facility
- % Daily TPH / NA-TPH is the workload associated with the work group (column A)

Tour 1		Fri for Sat	Sat for Sun	Sun for Mon	Mon for Tue	Tue for Wed	Wed for Thu	Thu for Fri	Proposed Total Staffing	Current Occupied Bids	Diff +/- Proposed to Current	Crew BT - ET
	Ttl Tour Scheduler Excess	1	0	0	1	1	1	1				
Dock / PIT / Interior	Staff per day	8	6	8	8	8	8	8	11	11	(0)	
	% staffing daily	14.8%	11.1%	14.8%	14.8%	14.8%	14.8%	14.8%				
	Scheduler Profile	9	6	8	8	8	8	8				
	Scheduler Excess	1	-	-	-	-	-	-				
	People per day	7	5	7	7	7	7	7				
	% people daily	14.9%	10.6%	14.9%	14.9%	14.9%	14.9%	14.9%				
	Number of Machines											
	% daily TPH / NA-TPH											
LCTS # legs each = 4	Staff per day	4	4	4	4	4	4	4	6	6	0	
	% staffing daily	14.3%	14.3%	14.3%	14.3%	14.3%	14.3%	14.3%				
	Scheduler Profile	4	4	4	4	4	5	5				
	Scheduler Excess	-	-	-	-	-	1	1				
	People per day	3	3	3	3	3	3	3				
	% people daily	14.3%	14.3%	14.3%	14.3%	14.3%	14.3%	14.3%				
	Number of Machines											
	% daily TPH / NA-TPH											
Dispatch	Staff per day	2	1	4	4	4	4	4	5	5	(0)	
	% staffing daily	8.7%	4.3%	17.4%	17.4%	17.4%	17.4%	17.4%				
	Scheduler Profile	2	1	4	5	5	4	4				
	Scheduler Excess	-	-	-	1	1	-	-				
	People per day	2	1	3	3	3	3	3				
	% people daily	11.1%	5.6%	16.7%	16.7%	16.7%	16.7%	16.7%				
	Number of Machines											
	% daily TPH / NA-TPH											
	Staffing per Tour - Total	14	11	16	16	16	16	16	22	22	0	
	People per Tour - Total	12	9	13	13	13	13	13				
	Difference +/- to base requirement	2	2	3	3	3	3	3				

Total All Tours- Mail Handlers	S	S	M	T	W	T	F	Proposed Total Positions	Current Filled Bids	Diff +/- Proposed to Current
Staffing per day										
Dock / PIT / Interior	15	12	16	16	18	18	18	23	27	-4
LCTS	8	6	8	8	8	8	8	12	12	0
Dispatch	6	3	8	8	8	8	8	11	12	-1
Staffing per day - Total	29	21	32	32	34	34	34	46	51	-5
People per day - Total	25	18	27	27	28	28	28			
Difference +/- to base requirement	4	3	5	5	6	6	6			
Actual Replacement %	16.0%	16.7%	18.5%	18.5%	21.4%	21.4%	21.4%			

Pasadena P&DC

file date: March 17, 2011

Mail Handlers - Proposed Baseline

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 - Number of Machines is the number of machines scheduled to be used to process mail that day/shift, not total number in the facility
 - % Daily TPH / NA-TPH is the workload associated with the work group (column A)

Tour 2		Sat	Sun	Mon	Tue	Wed	Thu	Fri	Proposed Total Staffing	Current Occupied Bids	Diff +/- Proposed to Current	Crew BT - ET
	T# Tour Scheduler Excess	0	0	0	1	0	1	1				
Dock / PIT / Interior	Staff per day	2	1	2	2	4	4	4	4	7	(3)	
109	% staffing daily	10.5%	5.3%	10.5%	10.5%	21.1%	21.1%	21.1%				
3:45 am crew	Scheduler Profile	2	1	2	3	4	4	4				
	Scheduler Excess	-	-	-	1	-	-	-				
	People per day	2	1	2	2	3	3	3				
	% people daily	12.5%	6.3%	12.5%	12.5%	18.8%	18.8%	18.8%				
	Number of Machines											
	% daily TPH / NA-TPH											
LCTS	Staff per day											
# legs each = 4	% staffing daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Scheduler Profile											
	Scheduler Excess											
	People per day											
	% people daily	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%				
	Number of Machines											
	% daily TPH / NA-TPH											
Dispatch	Staff per day	2	1	2	2	2	2	2	3	4	(1)	
6:00 am crew	% staffing daily	15.4%	7.7%	15.4%	15.4%	15.4%	15.4%	15.4%				
212	Scheduler Profile	2	1	2	2	2	3	3				
	Scheduler Excess	-	-	-	-	-	1	1				
	People per day	2	1	2	2	2	2	2				
	% people daily	15.4%	7.7%	15.4%	15.4%	15.4%	15.4%	15.4%				
	Number of Machines											
	% daily TPH / NA-TPH											
	Staffing per Tour - Total	4	2	4	4	6	6	6	7	11	(4)	
	People per Tour - Total	4	2	4	4	5	5	5				
	Difference +/- to base requirement	0	0	0	0	1	1	1				

FINANCE	OFFICE	LAST	FIRST	MI	EMP ID	JOB ID	JOB TITLE	PAY LEVEL	D/A	FUNC	LDC	SEN DATE	SEN #
55863	PASADENA P&DC	GUYON	ADELAIDA	C	3390128	95799905	MAIL PROCESSING CLERK	6	110	1	11	12/29/1990	1
55863	PASADENA P&DC	BECKER	CYNTHIA	A	3223467	95662782	MAIL PROCESSING CLERK	6	110	1	11	1/26/1991	1
55863	PASADENA P&DC	MARKO	PAUL	H	2965116	95499245	MAIL PROCESSING CLERK	6	110	1	11	1/26/1991	2
55863	PASADENA P&DC	VENTURA	GABRIELA	L	3126209	95677021	MAIL PROCESSING CLERK	6	110	1	11	1/26/1991	3
55863	PASADENA P&DC	TRAN	TRU	L	3343540	95524983	MAIL PROCESSING CLERK	6	110	1	11	2/9/1991	1
55863	PASADENA P&DC	WONG	ANGELA	H	3122149	95553130	MAIL PROCESSING CLERK	6	110	1	11	2/9/1991	2
55864	PAS-EAST PASADENA STA	ZHOU	PING	P	3340486	95774701	SALES,SVCS/DISTRIBUTION ASSOC	6	110	4	45	3/9/1991	2
55862	PASADENA PO	LAM	DUNG	M	3200016	70236227	SALES,SVCS/DISTRIBUTION ASSOC	6	110	4	45	3/9/1991	3
55863	PASADENA P&DC	HARE	LYNN	M	3286169	95770779	MAIL PROCESSING CLERK	6	110	1	11	3/9/1991	4
55863	PASADENA P&DC	LAO	KEVIN		3079528	95484706	MAIL PROCESSING CLERK	6	110	1	12	3/23/1991	2
55863	PASADENA P&DC	VUU	TRINH	L	2940532	95635793	GENERAL CLERK	6	110	1	18	4/6/1991	2
55863	PASADENA P&DC	MENDOZA	GLADELYN	G	3034728	95844950	MAIL PROCESSING CLERK	6	110	1	11	5/4/1991	2
55862	PASADENA PO	REYNOSO	CONNIE	C	3344798	70236134	SALES,SVCS/DISTRIBUTION ASSOC	6	110	4	48	6/1/1991	3
55866	PAS-JACKIE ROBINSON A	SUANGKOMOL	KIM		3163840	95752354	SALES,SVCS/DISTRIBUTION ASSOC	6	110	4	45	10/16/1993	1
55863	PASADENA P&DC	HUYNH	PHAT	V	3384488	95719317	MAIL PROCESSING CLERK	6	110	1	11	5/14/1994	1

Completed

Pasadena P&DC
file date: March 17, 2011

Mail Handlers - Proposed Baseline

- Staffing per day is the result of using Days Off Scheduler with 17% replacement and 0% OT
- People per day is the minimum required staffing for the work group on that day - before leave replacement / OT / days off coverage / etc.
- Number of Machines is the number of machines scheduled to be used to process mail that day/shift, not total number in the facility
- % Daily TPH / NA-TPH is the workload associated with the work group (column A)

Tour 3		Sat	Sun	Mon	Tue	Wed	Thu	Fri	Proposed Total Staffing	Current Occupied Bids	Diff +/- Proposed to Current	Crew BT - ET
Work Group	Ttl Tour Scheduler Excess	0	0	0	1	1	2	2				
Dock / PIT / Interior	Staff per day	5	5	6	6	6	6	6	8	9	(1)	
	% staffing daily	12.5%	12.5%	15.0%	15.0%	15.0%	15.0%	15.0%				
	Scheduler Profile	5	5	6	6	6	6	6				
	Scheduler Excess	-	-	-	-	-	-	-				
	People per day	4	4	5	5	5	5	5				
	% people daily	12.1%	12.1%	15.2%	15.2%	15.2%	15.2%	15.2%				
	Number of Machines											
	% daily TPH / NA-TPH											
LCTS # legs each = 4	Staff per day	4	2	4	4	4	4	4	6	6	(0)	
	% staffing daily	15.4%	7.7%	15.4%	15.4%	15.4%	15.4%	15.4%				
	Scheduler Profile	4	2	4	4	4	4	4				
	Scheduler Excess	-	-	-	-	-	-	-				
	People per day	3	2	3	3	3	3	3				
	% people daily	15.0%	10.0%	15.0%	15.0%	15.0%	15.0%	15.0%				
	Number of Machines	1	1	1	1	1	1	1				
	% daily TPH / NA-TPH											
Dispatch	Staff per day	2	1	2	2	2	2	2	3	3	(0)	
	% staffing daily	15.4%	7.7%	15.4%	15.4%	15.4%	15.4%	15.4%				
	Scheduler Profile	2	1	2	3	3	2	2				
	Scheduler Excess	-	-	-	1	1	-	-				
	People per day	2	1	2	2	2	2	2				
	% people daily	15.4%	7.7%	15.4%	15.4%	15.4%	15.4%	15.4%				
	Number of Machines											
	% daily TPH / NA-TPH											
Staffing per Tour - Total		11	8	12	12	12	12	12	17	18	(1)	
People per Tour - Total		9	7	10	10	10	10	10				
Difference +/- to base requirement		2	1	2	2	2	2	2				