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 WESTERN REGION  
 COORDINATOR

To: ( ) Pacific Area Local(s)  
 (X) Western Area Local(s)  
 ( ) So. West Area Local(s)

February 2, 2011

Omar Gonzalez  
 Western Region Coordinator  
 American Postal Workers Union, AFL-CIO  
 1350 Old Bayshore Hwy. Suite 360  
 Burlingame, CA 94010-1882

- Withholding Info
- Staffing Issue(s)
- Status Update
- Grievance Administration
- Please review, take action and reduce issues to writing
- Comments

Omar M. Gonzalez, Coordinator

SUBJECT: Notice of Impacts in Portland District

Dear Mr. Gonzalez,

This letter is with regard to the removal of equipment in the Baker City OR Post Office. In order to minimize impact due to the workload reductions we are authorizing the withholding of one (1) residual vacancy at the same (Level 7) or lower level in surrounding installations within a 100 mile radius. These positions include clerk, carrier, mail handler and custodial craft positions.

If you have any questions, please contact Scott Sutton Western Area Labor Relations at 303-313-5449.

Scott Sutton for  
 Simon M. Storey  
 Manager Human Resources (A)  
 Western Area

Attachments: Impact Report, Seniority List, Map

- Cc: Manager Labor Relations Western Area  
 Manager Programs Delivery Support, Western Area  
 Manger In-Plant Support Western Area  
 District Manager Portland  
 Manager Human Resources Portland  
 Manager Labor Relations Portland  
 Compliment Coordinator  
 NALC Region 2  
 NPMHU Regional Director Denver

## WorkHour Impact Report

Impacted Bid Cluster	BAKER CITY POST OFFICE
Installation Address	
Area Name	WESTERN
Impact Type	Reduction Other Than by Attrition
Date of Impact	05/06/2011
Period (Dates) of Review Performed	12/19/2009 thru 12/03/2010
Report Prepared By	Michael McGuire
Report Prepared Date	01/27/2011
Reviewed By	Terry Anderson
Phone	(503) 294-2502

# WorkHour Impact Report

Craft = CLERK

	A	B	C	D	E	F	G
	Current Average Weekly Hrs	Planned Weekly Hrs	Weekly Hrs Savings	Monthly Savings	Annual Work Hours Savings	Annual FTE Savings	Current FTE Yearly Hr Rate
Total	176	138	-38	-152	-1976	-1	1872

## OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	2	1.1%	-1	0		1	.7%

# WorkHour Impact Report

## Casuals

a. Current Number of CLERK Casuals on Rolls	0
b. Current Total Non-OverTime CLERK Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month	0
d. Number of CLERK Casuals that will have Reduced Hours	0
e. Number of CLERK Casuals that will be Terminated	0
f. Number of CLERK Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK Casuals	
N/A	

## Part Time Flexible (PTFs)

a. Current Number of CLERK PTFs on Rolls	2
b. Current Total Non-OverTime CLERK PTFs Hours per Month	272
c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month	-8
d. Number of CLERK PTFs that will have Reduced Hours	2
e. Will there be any CLERK PTFs Excessed from Craft or Installation	NO
If Yes how Many CLERK PTFs	0
f. Provide Narrative Explaining need for Excessing	
No reduction of PTF position	

## Transitional Employees (TEs)

a. Current Number of CLERK TEs on Rolls	0
b. Current Total Non-OverTime CLERK TE Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK TE Hours per Month	0
d. Number of CLERK TEs that will have Reduced Hours	0
e. Number of CLERK TEs that will be Terminated	0
f. Number of CLERK TEs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK TEs	
N/A	

## WorkHour Impact Report

### Part Time Regular (PTRs)

a. Current Number of CLERK PTRs on Rolls	0
b. Planned Number of CLERK PTR Positions after Impact	0
c. Estimated Number of CLERK PTR Attrition	0
d. Will there be any CLERK PTRs Excessed from Craft or Installation	NO
CLERK PTRs	0
e. Provide Narrative Explaining need for Excessing	
N/A	

### Full Time Regular (FTRs)

a. Current Number of CLERK FTRs on Rolls	3
b. Planned Number of CLERK FTR Positions After Impact	2
c. Estimated Number of CLERK FTR Attrition	0
d. Will there be any CLERK FTRs Excessed from Craft or Installation	YES
If Yes how Many CLERK FTRs	1
e. Provide Narrative Explaining need for Excessing	

The redmoval of 2 CSBCS machines reduces the earned/necessary work hours for the Baker City Post Office

## WorkHour Impact Report-CLERK

### Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-144
b. Planned Reduction in Total OT Hours per Month	-4
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in PTF Non-OT Hours per Month	-8
e. Planned Reduction in TE Non-OT Hours per Month	0
e. Total Planned Non-OT Hours per Month	552
f. Total FTE Savings	-1

## Seniority Report

Area	WESTERN - E	Tour	ALL
Cluster	PORTLAND PFC - 970	Zone	ALL
MSC	blank	LDC	ALL
Bid Cluster	blank	Sections	ALL
MPOO	ALL	Level	ALL
Office	BAKER CITY PO - 400496	Category	ALL
Unit Name	ALL	Functions	ALL
P/L	ALL	Craft	CLERK
Title	ALL	Job Note	NONE

Employee Note NONE

Name	Seniority #	P/L	Level	Vet	Start	Days Off
1APPLE, JUDY E	12/07/1996 001	040	07		LEAD SALES & SERVICES ASSOCIATE FT	N 0815 SATSUN
2JOHNSON, SCOTT B	12/07/1996 002	040	06		SALES, SVCS/DISTRIBUTION ASSOC FT	N 0825 SATSUN
3WATSON, KRISTY A	06/26/2004 001	040	07		SR MAIL PROCESSOR FT	N 0500 SATSUN
4COUGHRAN, JAIME A	09/29/2007 001	045	06		SALES, SVCS/DISTRIBUTION ASSOC PTF	N
5KEITHLEY, VADE E	01/02/2010 001	045	06		SALES, SVCS/DISTRIBUTION ASSOC PTF	Y 0600

# United States, North America

