



To: ( ) Pacific Area Local(s)  
 Western Area Local(s)  
( ) So. West Area Local(s)

- Withholding Info
- Staffing Issue(s)
- Status Update
- Grievance Administration
- 
- Please review, take action and reduce issues to writing
- Comments

July 19, 2011

Omar Gonzalez  
Western Region Coordinator  
American Postal Workers Union, AFL-CIO  
500 Airport Blvd., Suite 450  
Burlingame, CA 94010-1940

Omar M. Gonzalez, Coordinator

SUBJECT: Notice of Impacts in the COWY District

Dear Mr. Gonzalez,

This letter concerns the removal of equipment in the Gillette, WY Post Office. In order to minimize the impact due to the planned excessing we are authorizing the withholding of two (2) residual vacancies, Level 7, at the same or lower level in surrounding installations within a 50-mile radius of the Gillette, WY Post Office.

If you have any questions, please contact Scott Sutton Western Area Labor Relations at 303-313-5449.

Scott Sutton for  
Simon Storey  
Manager Human Resources  
Western Area

Attachments: Impact Report, Radius Map, Maintenance Seniority List

Cc: Manager Labor Relations Western Area  
District Manager COWY  
Manager Human Resources COWY  
Manager Labor Relations COWY  
NALC Region 4  
NPMHU Regional Director Denver

## WorkHour Impact Report

<b>Impacted Bid Cluster</b>	GILLETTE POST OFFICE
<b>Installation Address</b>	
<b>Area Name</b>	WESTERN
<b>Impact Type</b>	Reduction Other Than by Attrition
<b>Date of impact</b>	06/18/2011
<b>Period (Dates) of Review Performed</b>	02/27/2010 thru 03/04/2011
<b>Report Prepared By</b>	Kathleen Jackson
<b>Report Prepared Date</b>	03/03/2011
<b>Reviewed By</b>	Selwyn Epperson
<b>Phone</b>	(303) 853-6160

## WorkHour Impact Report

Craft = CLERK

	A	B	C	D	E	F	G
	Current Average Weekly Hrs	Planned Weekly Hrs	Weekly Hrs Savings	Monthly Savings	Annual Work Hours Savings	Annual FTE Savings	Current FTE Yearly Hr Rate
Total	911	839	-72	-288	-3744	-2	1820

### OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	131	14.4%	-86.8	0		44	5.3%

## WorkHour Impact Report

### Casuals

a. Current Number of CLERK Casuals on Rolls	1
b. Current Total Non-OverTime CLERK Casuals Hours per Month	144
c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month	0
d. Number of CLERK Casuals that will have Reduced Hours	0
e. Number of CLERK Casuals that will be Terminated	0
f. Number of CLERK Casuals Remaining After Impact	1
g. Provide Narrative Justifying need for Remaining CLERK Casuals	
n/a	

### Part Time Flexible (PTFs)

a. Current Number of CLERK PTFs on Rolls	1
b. Current Total Non-OverTime CLERK PTFs Hours per Month	140
c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month	0
d. Number of CLERK PTFs that will have Reduced Hours	0
e. Will there be any CLERK PTFs Excessed from Craft or Installation	NO
If Yes how Many CLERK PTFs	0
f. Provide Narrative Explaining need for Excessing	
n/a	

### Transitional Employees (TEs)

a. Current Number of CLERK TEs on Rolls	0
b. Current Total Non-OverTime CLERK TE Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK TE Hours per Month	0
d. Number of CLERK TEs that will have Reduced Hours	0
e. Number of CLERK TEs that will be Terminated	0
f. Number of CLERK TEs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK TEs	
n/a	

## WorkHour Impact Report

### Part Time Regular (PTRs)

a. Current Number of CLERK PTRs on Rolls	0
b. Planned Number of CLERK PTR Positions after Impact	0
c. Estimated Number of CLERK PTR Attrition	0
d. Will there be any CLERK PTRs Excessed from Craft or Installation	NO
CLERK PTRs	0
e. Provide Narrative Explaining need for Excessing	
n/a	

### Full Time Regular (FTRs)

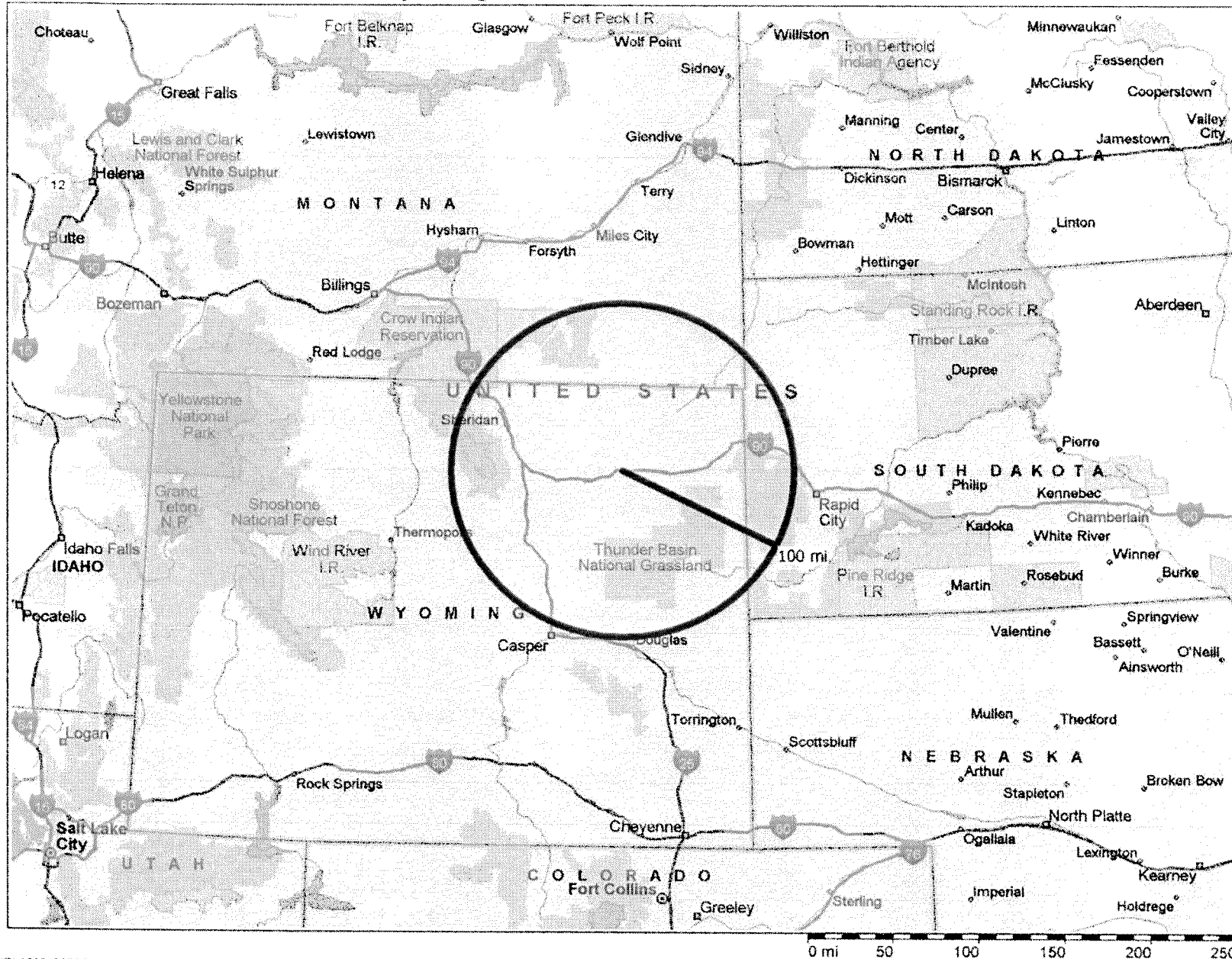
a. Current Number of CLERK FTRs on Rolls	24
b. Planned Number of CLERK FTR Positions After Impact	22
c. Estimated Number of CLERK FTR Attrition	0
d. Will there be any CLERK FTRs Excessed from Craft or Installation	YES
If Yes how Many CLERK FTRs	2
e. Provide Narrative Explaining need for Excessing	
CSBCS Machine removal will impact the clerk craft and will affect two (2) full time regular clerks level PS07.	

## WorkHour Impact Report-CLERK

### Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-288
b. Planned Reduction in Total OT Hours per Month	-347
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in PTF Non-OT Hours per Month	0
e. Planned Reduction in TE Non-OT Hours per Month	0
e. Total Planned Non-OT Hours per Month	3356
f. Total FTE Savings	-2

# Wyoming, United States, North America



OFFICE	FULL NAME	EMP ID	JOB ID	JOB TITLE	PAY LEVEL	D/A	VET PREF	SEN DATE CRAFT
GILLETTE PO	MCGILLIS LEONARD	3111317	70186149	LEAD SALES & SERVICES AS	7	110	N	9/30/1978
GILLETTE PO	MILLER DEBRA L.	2955184	70197814	LEAD SALES & SERVICES AS	7	110	N	6/28/1980
GILLETTE PO	WAHE ALDORISE L.	3410170	70423722	MAIL PROCESSING CLERK	6	110	N	3/28/1981
GILLETTE PO	BEACH ANNA M.	3029644	95539861	MAIL PROCESSING CLERK	6	110	N	3/20/1982
GILLETTE PO	PETERSEN LOLA A.	3423946	70423720	MAIL PROCESSING CLERK	6	110	N	4/22/1989
GILLETTE PO	ABBOTT CASEY L.	2948606	95647531	MAIL PROCESSING CLERK	6	110	N	10/21/1989
GILLETTE PO	WEISCHEDEL DANIE	3093052	95513630	MAIL PROCESSING CLERK	6	110	N	3/20/1993
GILLETTE PO	UMBACH DANI D.	3414621	95812790	SALES,SVCS/DISTRIBUTION	6	110	N	4/9/1994
GILLETTE PO	REYNOLDS PAMELA	3076815	95682533	SALES AND SERVICES ASSO	6	110	N	4/16/1994
GILLETTE PO	LAAKSO MARY J.	3339588	95485761	MAIL PROCESSING CLERK	6	110	N	6/25/1994
GILLETTE PO	EHMKE ROXY A.	3247080	95778658	DISTRIBUTION CLERK	7	110	N	11/12/1994
GILLETTE PO	GUFFEY WENDY S.	3383176	95749714	SALES,SVCS/DISTRIBUTION	6	110	N	11/12/1994
GILLETTE PO	LUPER MICHAEL E.	3061945	70423718	SR MAIL PROCESSOR	7	110	Y	2/18/1995
GILLETTE PO	KLUG BOBBI J.	3035382	95710943	SALES,SVCS/DISTRIBUTION	6	110	N	9/28/1996
GILLETTE PO	BENAVIDEZ ROLAND	3036410	70424039	SALES,SVCS/DISTRIBUTION	6	110	N	8/26/2000
GILLETTE PO	DVORAK LISA M.	2992876	95545601	MAIL PROCESSING CLERK	6	110	N	9/8/2001
GILLETTE PO	LANGLEY AUDREY L.	3212461	70423719	MAIL PROCESSING CLERK	6	110	N	9/8/2001
GILLETTE PO	STECKLEIN LAURA R	3179655	95829358	SR MAIL PROCESSOR	7	110	N	11/27/2004
GILLETTE PO	MUDD CAROL A.	3610020	95803449	SALES,SVCS/DISTRIBUTION	6	110	N	9/3/2005
GILLETTE PO	RILEY STEWART R.	2967129	70352109	MAIL PROCESSING CLERK	6	110	N	11/12/2005
GILLETTE PO	ROSE VADA L.	4020695	70484230	MAIL PROCESSING CLERK	6	110	N	10/27/2007
GILLETTE PO	JAMTGAARD JOANN	4055225	70167316	SALES,SVCS/DISTRIBUTION	6	110	N	2/16/2008
GILLETTE PO	DVORAK NORENE M.	3740993	70204729	MAIL PROCESSING CLERK	6	110	N	5/10/2008
GILLETTE PO	JOHNSTON TERESA	3144431	95594294	SALES,SVCS/DISTRIBUTION	6	410	N	3/27/2010
GILLETTE PO	BERENS JODI C.	3741360	70484231	MAIL PROCESSING CLERK	6	110	N	