

To: ( ) Pacific Area Local(s)  
 Western Area Local(s)  
( ) So. West Area Local(s)

Withholding Info  
 Staffing Issue(s)  
 Status Update  
 Grievance Administration  
 Please review, take action and reduce issues to writing  
 Comments

Omar M. Gonzalez, Coordinator

July 19, 2011

Omar Gonzalez  
Western Region Coordinator  
American Postal Workers Union, AFL-CIO  
500 Airport Blvd., Suite 450  
Burlingame, CA 94010-1940

SUBJECT: Notice of Impacts in COWY District

Dear Mr. Gonzalez,

This letter is with regard to the reduction of workload in the Littleton, CO Post Office. In order to minimize the impact due to the workload reductions as a result of a review we are authorizing the withholding of seven (7) residual vacancies at the same (Level 6) or lower level in surrounding installations within a 50 mile radius. These positions include clerk, carrier, mail handler and custodial craft positions.

If you have any questions, please contact Scott Sutton Western Area Labor Relations at 303-313-5449.

Scott Sutton for  
Simon Storey  
Manager Human Resources  
Western Area

Attachments: Impact Report, Seniority List, Map, Supportive Documentation

Cc: Manager Labor Relations Western Area  
Manager Programs Delivery Support, Western Area  
Manger In-Plant Support Western Area  
District Manager COWY  
Manager Human Resources COWY  
Manager Labor Relations COWY  
NALC Region 4  
NPMHU Regional Director Denver

## WorkHour Impact Report

Impacted Bid Cluster	LITTLETON POST OFFICE
Installation Address	
Area Name	WESTERN
Impact Type	Reduction Other Than by Attrition
Date of Impact	08/13/2011
Period (Dates) of Review Performed	05/08/2010 thru 05/13/2011
Report Prepared By	Kathleen Jackson
Report Prepared Date	05/05/2011
Reviewed By	Selwyn Epperson
Phone	(303) 853-6160

# WorkHour Impact Report

Craft = CLERK

	A Current Average Weekly Hrs	B Planned Weekly Hrs	C Weekly Hrs Savings	D Monthly Savings	E Annual Work Hours Savings	F Annual FTE Savings	G Current FTE Yearly Hr Rate
Total	2408	2170	-238	-952	-12376	-7	1820

## OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	364	15.1%	-276.5	0		88	4%

## WorkHour Impact Report

### Casuals

a. Current Number of CLERK Casuals on Rolls	0
b. Current Total Non-OverTime CLERK Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month	0
d. Number of CLERK Casuals that will have Reduced Hours	0
e. Number of CLERK Casuals that will be Terminated	0
f. Number of CLERK Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK Casuals	
n/a	

### Part Time Flexible (PTFs)

a. Current Number of CLERK PTFs on Rolls	0
b. Current Total Non-OverTime CLERK PTFs Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month	0
d. Number of CLERK PTFs that will have Reduced Hours	0
e. Will there be any CLERK PTFs Excessed from Craft or Installation	NO
If Yes how Many CLERK PTFs	0
f. Provide Narrative Explaining need for Excessing	
n/a	

### Transitional Employees (TEs)

a. Current Number of CLERK TEs on Rolls	0
b. Current Total Non-OverTime CLERK TE Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK TE Hours per Month	0
d. Number of CLERK TEs that will have Reduced Hours	0
e. Number of CLERK TEs that will be Terminated	0
f. Number of CLERK TEs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK TEs	
n/a	

# WorkHour Impact Report

## Part Time Regular (PTRs)

a. Current Number of CLERK PTRs on Rolls	0
b. Planned Number of CLERK PTR Positions after Impact	0
c. Estimated Number of CLERK PTR Attrition	0
d. Will there be any CLERK PTRs Excessed from Craft or Installation	NO
CLERK PTRs	0
e. Provide Narrative Explaining need for Excessing	
n/a	

## Full Time Regular (FTRs)

a. Current Number of CLERK FTRs on Rolls	69
b. Planned Number of CLERK FTR Positions After Impact	62
c. Estimated Number of CLERK FTR Attrition	0
d. Will there be any CLERK FTRs Excessed from Craft or Installation	YES
If Yes how Many CLERK FTRs	7
e. Provide Narrative Explaining need for Excessing	

Recent F4 Review coupled with data from CSV indicate the clerk complement at the Littleton PO needs to be reduced by seven (7) full time regular clerks level PS06. This will be external excessing outside the installation.

## WorkHour Impact Report-CLERK

### Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-952
b. Planned Reduction in Total OT Hours per Month	-1106
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in PTF Non-OT Hours per Month	0
e. Planned Reduction in TE Non-OT Hours per Month	0
e. Total Planned Non-OT Hours per Month	8680
f. Total FTE Savings	-7

CUSTOMER SERVICE VARIANCE - [800]-COLORADO/WYOMING PFC					
LITTLETON PO - LIT-HIGHLANDS RANCH B 075583 FSS Smt			MPOOT   Date: 04/14/2011		
Analysis Period: 01/08/2011 to 04/08/2011 - Customer Service Days: 76			Unit Level: 22 Man Yr: 2 CAG: C		
Benchmark Dates: FY 2010 WK 1 - FY 2010 WK 52		POS	LITTLETON PO LIT-HIGHLANDS RANCH B		
FTEE COMPLEMENT ANALYSIS					
UNIT VARIABLES	BENCHMARK	EARNED	ACTUAL	VARIANCE	% ACHIEVED
Full Time Clerk	31	18	25	7	72.00%
Part Time Flexible Clerk	0	0	0	0	0%
Part Time Regular Clerk	0	0	0	0	0.00%
Full Time MH	0	0	0	0	0.00%
Part Time Flexible MH	0	0	0	0	0.00%
Part Time Regular MH	0	0	0	0	0.00%
Full Time Equivalent Emp	31	18	25	7.00	72.00%
Full Time Equivalent Hrs	1792	1790	1940		
WORKHOUR ANALYSIS					
<i>Automation/Mechanized (LDC41L-41F)</i>					
UNIT VARIABLES	BENCHMARK	EARNED	ACTUAL	VARIANCE	% ACHIEVED
LDC 41 Ltrs Hours	5501	0	0	0	0%
LDC 41 Flts Hours	0	0	0	0	0%
Total Auto/Mech Hours	5501	0	0	0	0%
<i>Manual (LDC43-44)</i>					
LDC 43L Hours	288	444	369	-75	120.21%
LDC 43F Hours	305	504	586	82	85.98%
LDC 43P Hours	1190	1293	1469	176	88.03%
LDC 43A Hours	1002	915	2482	1567	36.87%
LDC 43 Total	2786	3156	4906	1750	64.33%
LDC 44 Hours	269	220	487	267	45.17%
Total Manual Hours	3055	3375	5393	2018	62.58%
<i>Retail/Admin (LDC 42, 45, 48)</i>					
LDC 42 Hours	356	356	550	194	64.67%
LDC 45 Hours	2755	2263	3785	1522	59.80%
LDC 48 Hours	2320	2331	2476	145	94.13%
Total Retail/Admin Hours	5431	4950	6811	1861	72.67%
Total Function Four	13987	8325	12204	3879	68.22%
WORKLOAD ANALYSIS					
UNIT VARIABLES	BENCHMARK	EARNED	ACTUAL	VARIANCE	% VARIANCE
LDC 41 TPF Ltrs Vol Pcs	69,947,222		0	-69,947,222	0%
LDC 41 TPF Flts Vol Pcs	0		0	0	0%
Auto/Mech Volume	69,947,222		0	-69,947,222	0%
LDC 43 Dist Vol Ltrs (Ft)	1,866		2,871	1005	53.90%
LDC 43 Dist Vol Flts (Ft)	2,450		4,044	1594	65.05%
LDC 43 Dist Vol PP/Sprs	400703		435385	34,682	8.66%
LDC 44 Box Ltrs (Ft)	1,444		1,344	-99	-6.89%
LDC 44 Box Flts (Ft)	342		307	-36	-10.40%
Manual Vol (w/o PP/Sprs)	6,102		8,566	2464	40.38%
LDC 45 Transactions	97303		78319	-18,984	-19.51%
Retail Transaction Volume	97,303		78,319	-18,984	-19.51%
PRODUCTIVITY ANALYSIS					
UNIT VARIABLES	BENCHMARK	EARNED	ACTUAL	VARIANCE	% ACHIEVED
LDC 41 Ltr PPH	12715	0	0	0	0%
LDC 41 Flt PPH	0	0	0	0	0%
LDC 43 Dist Vol Ltrs FPH	6.47	6.47	7.78	1.31	120.21%
LDC 43 Dist Vol Flts FPH	8.03	8.03	6.90	-1.13	85.98%
LDC 43 Dist PP/Sprs PPH	337	337	296	-41	87.83%
LDC 43 Allied Hrs per day	8.92	12.04	32.66	20.62	36.87%
LDC 44 Box L&F FPH	6.64	7.52	3.39	-4.13	45.07%
LDC 45 Min. per Trans	1.70	1.73	2.90	1.17	59.80%
LDC 45 Trans per 1412	151.10		132.52	-18.58	87.71%
UNIT ROUTE AND DELIVERIES ANALYSIS					
UNIT VARIABLES	BENCHMARK	EARNED	ACTUAL	VARIANCE	% VARIANCE

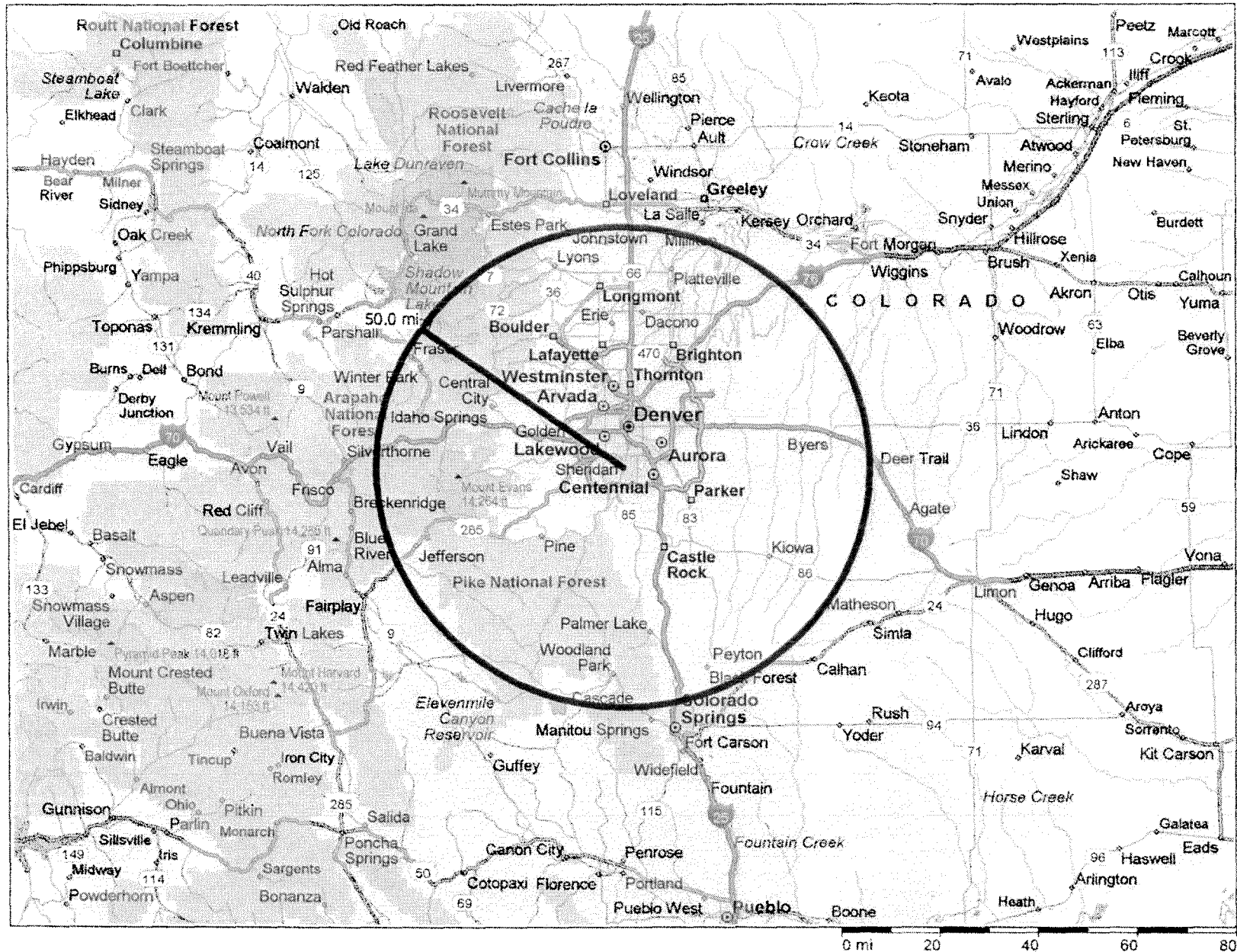
City Routes	52		52	0	0.00%
Rural Routes	20		20	0	0.00%
CDS Routes	0		0	0	0%
POB Equivalent Routes	12		12	0	0.00%
City Deliveries	31538		31609	71	0.23%
Rural Deliveries	11375		11560	185	1.63%
CDS Deliveries	0		0	0	0%
PO Box Deliveries	1417		1410	-7	-0.49%
FTES DAILY STAFFING ANALYSIS					
UNIT VARIABLES	BENCHMARK	EARNED	ACTUAL	VARIANCE	
Clerk/Mailhandler	27.79	16.56	24.29	7.73	

<b>LITTLETON PO - LIT-HIGHLANDS RANCH B - LDC 42 EARNED WORKHOURS</b>				
<b>WORKLOAD ELEMENT</b>	<b>SOURCE</b>	<b>VALUE</b>	<b>CSV FACTORS INCLUDES STB</b>	<b>BENCHMARK MINS / DAY</b>
<b>BRM/PD #ACCT.POSTED</b>	AVERAGE DAILY	56	2.0367 Minutes ea. Daily avg.	114.06
<b>BRM/PD AVG PIECES</b>	AVERAGE DAILY	1015	BRM/PD Pieces / 10,0000 = Minutes	100.83
<b>FLEX TIME</b>	APPROV MIN.	0.00	Actual Authorized Other Time	0.00
<b>MERCHANDISE RETURN SVC</b>	AVERAGE DAILY	0	1.4971 Minutes ea. Daily avg.	0.00
<b>PARCEL RETURN SVC</b>	AVERAGE DAILY	44	1.4971 Minutes ea. Daily avg.	65.87
<i>Period 01/08/2011 - 04/08/2011 (76 Data Days)</i>		<b>TOT.BENCHMARK MINUTES P/DAY</b>		<b>280.76</b>
<i>Report date 04/14/2011</i>		<b>TOT.LDC42 BENCHMARK HOURS</b>		<b>355.62</b>
<b>Bold Lettering = District Level Editable Workload Elements</b>				

<b>LITTLETON PO - LIT-HIGHLANDS RANCH B - LDC 48 EARNED WORKHOURS</b>				
<b>WORKLOAD ELEMENT</b>	<b>SOURCE</b>	<b>BENCH VALUE</b>	<b>CSV FACTORS INCLUDES STB</b>	<b>BENCHMARK MINS / DAY</b>
2ND NOTICES DLVS	DELIVERIES	44330	1.9305 minutes per 1000 Deliveries	85.58
APC MAINTENANCE	# PER MACHINE	4	4.8281 per machine	19.31
AVG MAILINGS PER	# PER	0.00	Mailings * 12 Mth * 27 5850 min / 302	0.00
BOX ACCOUNTABLE MAIL	ROUTES 1 per 500	2.83	5.7933 minutes per route	16.40
CALLER SERVICE (PAID)	AVG DAY	9	Callers *1.2124 minutes	10.91
CANCEL MAIL	ACTUAL MINUTES	0	Actual + (STB Factor 0.0729)	0.00
CARRIER ACCOUNTABLES	ROUTES	72	5.7933 minutes per route	417.12
CFS MAINTENANCE	DELIVERIES	44330	0.5793 minutes per 500 Deliveries	51.36
COLLECTIONS	ACTUAL	90	Actual + (STB Factor 0.0729)	96.56
DISPATCH DLVS	DELIVERIES	44330	5.7933 minutes per 1000 possible	256.82
EXPRESS MAIL DELIVERY	ACTUAL	0	Actual + (STB Factor 0.0729)	0.00
EXPRESS/PRIORITY SCANS	# OF SCANS	500	0.1352 min for each of the 1st 200 + 0.1352 min each > 200	67.60
FIRM HOLDOUT	AVG DAY	0	Firm Holdouts *1.2090 minutes	0.00
FLEX TIME	APPROV MIN.	0.00	Actual Authorized Other Time	0.00
GENERAL CLERK	OFFICE LEVEL	0.00	Lead Finance Level 22,24 or 26 +(STB Factor 0.0729)	0.00
NIXIE/UBBM	DELIVERIES	44330	4.8281 minutes per 500 Deliveries	426.06
OFFSITE TRAVEL/ADMIN	ACTUAL MINUTES	120.00	Actual + (STB Factor 0.0729)	126.75
OPN &CLS SUPPLIES &SVCS	# OF OFFICES	1.0	12.07 minutes per office	12.07
P.O. BOX MAINT	BOXES-RENTED	1417	Rented boxes *1.9305 min / 302	9.06
POST OFFICE BOXES	RENTED	1417	Not Applicable	
PREMIUM FOWARDING SVC	ACTUAL	20	Actual + (STB Factor 0.0729)	21.45
ROUTES CDS	DELIVERIES	0	Not Applicable	
ROUTES CITY	DELIVERIES	31538	Not Applicable	
ROUTES RURAL	DELIVERIES	11375	Not Applicable	
TELEPHONE	DELIVERIES	44330	2.6968 minutes per 1000 Deliveries	128.42
VALIDATE 1412 'S	POS	8.47	5.7933 minutes per 1412	49.09
VERIFY DEPOSIT/TRANSMIT	# OF OFFICES	1	33.1650 minutes per Office	33.17
<i>Period 01/08/2011 - 04/08/2011 (76 Data Days)</i>			<b>TOTAL EARNED MINUTES P/DAY</b>	<b>1822.97</b>
<i>Report date 04/14/2011</i>			<b>TOTAL LDC48 EARNED HOURS</b>	<b>2309.09</b>

Bold Lettering = District Level Editable Workload Elements

# Colorado, United States, North America



FINANC	OFFICE	FULL NAME	EMP ID	JOB ID	JOB TITLE	PAY LEVEL	D/A	SEN #	VET PREF	SEN DATE CRAFT
75583	LIT-HIGHLANDS	SWA VICKIE L.	3392138	95641089	MAIL PROCESSING C	6	110	1	N	6/16/1979
75581	LIT-CENTENNIAL	SYKES RICHARD	3305337	95737872	MAIL PROCESSING C	6	110	1	Y	12/29/1979
75585	LIT-MAIN OFFICE	BOGLE BARBARA	3395491	95638509	SALES,SVCS/DISTRI	6	110	1	Y	11/29/1980
75584	LIT-KEN CARYL	MAGNUSON DA	3056246	95852509	MAIL PROCESSING C	6	110	1	Y	11/26/1983
75581	LIT-CENTENNIAL	RAPP BERNARD	3000445	95644077	MAIL PROCESSING C	6	110	1	N	12/8/1984
75583	LIT-HIGHLANDS	PAK CHUNG S.	3014440	95655872	MAIL PROCESSING C	6	110	1	N	3/30/1985
75585	LIT-MAIN OFFICE	BROWN BRET J	3185274	95808548	MAIL PROCESSING C	6	110	2	N	3/30/1985
75581	LIT-CENTENNIAL	SUYAT LAUREL	3229001	70162321	SALES,SVCS/DISTRI	6	110	1	N	5/11/1985
75582	LIT-COLUMBINE	JOHNSON CARO	3308624	95514488	DIST WINDOW CLK	6	110	2	Y	6/8/1985
75583	LIT-HIGHLANDS	KIM CHUNG H.	3398332	70462428	MAIL PROCESSING C	6	110	1	N	7/5/1986
75580	LITTLETON PO	MORRISS GERA	3367400	95831818	GENERAL CLERK	6	110	2	N	7/19/1986
75584	LIT-KEN CARYL	KIM THOMAS S.	3022367	95832034	MAIL PROCESSING C	6	110	3	N	7/19/1986
75582	LIT-COLUMBINE	YEE TINA	3401033	95581177	DIST WINDOW CLK	6	110	4	N	7/19/1986
75583	LIT-HIGHLANDS	THOMPSON WE	3410890	95649873	MAIL PROCESSING C	6	110	5	N	7/19/1986
75585	LIT-MAIN OFFICE	HANSON DAVID	3219908	95773022	SALES,SVCS/DISTRI	6	110	6	N	7/19/1986
75583	LIT-HIGHLANDS	SHIEH REBECC	3094016	95490052	SALES AND SERVICE	6	110	1	N	8/30/1986
75581	LIT-CENTENNIAL	HUYNH CAN T.	3127419	95839024	SALES,SVCS/DISTRI	6	110	1	N	12/6/1986
75583	LIT-HIGHLANDS	CRAWFORD KA	3296613	95875599	MAIL PROCESSING C	6	110	1	N	7/8/1988
75584	LIT-KEN CARYL	SMITH JR RONA	3125800	70459050	MAIL PROCESSING C	6	110	2	N	7/16/1988
75584	LIT-KEN CARYL	POWERS STEPH	2992174	95852208	DIST WINDOW CLK	6	110	1	N	6/29/1991
75583	LIT-HIGHLANDS	YU TONY K.	3258690	70214921	MAIL PROCESSING C	6	110	1	Y	12/11/1993
75582	LIT-COLUMBINE	LIN MING F.	3299235	95646685	SALES AND SERVICE	6	110	1	N	7/23/1994
75583	LIT-HIGHLANDS	SALAZAR EDWA	2988847	95617223	WINDOW CLK	6	110	1	Y	8/20/1994
75583	LIT-HIGHLANDS	GRAVES JOYCE	3326278	70458871	MAIL PROCESSING C	6	110	2	N	8/20/1994
75584	LIT-KEN CARYL	LADEWIG HARR	3010223	95597994	SALES,SVCS/DISTRI	6	110	3	Y	8/20/1994
75583	LIT-HIGHLANDS	JAHNS PATRICI	3085626	95781118	SALES AND SERVICE	6	110	1	N	9/3/1994
75582	LIT-COLUMBINE	BAKER MARK E.	3135735	95758685	SALES,SVCS/DISTRI	6	110	2	N	9/3/1994
75584	LIT-KEN CARYL	PERLMAN JOAN	3157593	70090642	SALES,SVCS/DISTRI	6	110	4	N	9/3/1994
75584	LIT-KEN CARYL	WILLIAMS PAME	3336239	95539054	DIST WINDOW CLK	6	110	5	N	9/3/1994
75583	LIT-HIGHLANDS	SETO JAN D.	3100504	70458870	SALES,SVCS/DISTRI	6	110	6	N	9/3/1994
75585	LIT-MAIN OFFICE	WITTER JAMES	3392058	95538355	SALES,SVCS/DISTRI	6	110	2	N	10/29/1994
75583	LIT-HIGHLANDS	MCMASTER TER	3217679	95782068	SALES AND SERVICE	6	110	4	N	10/29/1994
75583	LIT-HIGHLANDS	YIN JENNIFER	3344680	70466643	SALES,SVCS/DISTRI	6	110	1	N	1/6/1996
75581	LIT-CENTENNIAL	HAYES REESE B	3238559	95605656	SALES,SVCS/DISTRI	6	110	2	N	1/6/1996
75581	LIT-CENTENNIAL	GUST CHRISTIN	3010279	95492590	SALES AND SERVICE	6	110	1	N	5/25/1996
75581	LIT-CENTENNIAL	FIALKOWSKI KY	3082972	95571797	SALES AND SERVICE	6	110	1	N	9/13/1997
75581	LIT-CENTENNIAL	LAM DENNIS	3337841	95854093	MAIL PROCESSING C	6	110	2	N	1/3/1998
75582	LIT-COLUMBINE	NGUYEN HAI N.	3125599	95820771	SALES,SVCS/DISTRI	6	110	2	N	2/28/1998
75583	LIT-HIGHLANDS	RIDLEY DEBOR	3394138	95851034	SALES,SVCS/DISTRI	6	110	1	Y	5/9/1998
75585	LIT-MAIN OFFICE	CONNOLLY KEV	3094027	95552416	DIST WINDOW CLK	6	110	2	Y	5/9/1998
75581	LIT-CENTENNIAL	NAGUE-DAVIS M	3110079	95662406	SALES,SVCS/DISTRI	6	110	3	N	5/9/1998
75583	LIT-HIGHLANDS	NAGUE ORLANE	3367644	70458869	MAIL PROCESSING C	6	110	4	N	5/9/1998
75585	LIT-MAIN OFFICE	KUO GI	3037338	95484772	SALES,SVCS/DISTRI	6	110	1	N	7/4/1998
75583	LIT-HIGHLANDS	YOO OK S.	3336700	95642187	SALES AND SERVICE	6	110	2	N	7/4/1998
75580	LITTLETON PO	NICHOLS LORI A	3299545	70219831	GENERAL CLERK	6	110	3	N	9/12/1998
75584	LIT-KEN CARYL	TA PHUONG L.	3166205	95759471	MAIL PROCESSING C	6	110	1	N	11/7/1998
75582	LIT-COLUMBINE	MEJIA NOE	2970930	70190851	SALES,SVCS/DISTRI	6	110	2	N	11/7/1998
75584	LIT-KEN CARYL	QI ANN	3278795	95778718	SALES,SVCS/DISTRI	6	110	1	N	11/6/1999
75584	LIT-KEN CARYL	CROWLEY-LEGI	3072088	95772933	SALES AND SERVICE	6	110	2	N	11/6/1999
75583	LIT-HIGHLANDS	JACOB ANIMMA	3415973	70476917	SALES AND SERVICE	6	110	3	N	11/6/1999

75584	LIT-KEN CARYL	LI LI	3232694	95525669	MAIL PROCESSING C	6	110	1	N	1/1/2000
75583	LIT-HIGHLANDS	LUU KEVIN M.	3102139	70462430	MAIL PROCESSING C	6	110	1	N	1/15/2000
75584	LIT-KEN CARYL	GARCIA MICHAEL	3256764	70462425	MAIL PROCESSING C	6	110	1	Y	1/29/2000
75583	LIT-HIGHLANDS	GARCIA CARRIE	3163403	95535805	SALES AND SERVICE	6	110	2	N	1/29/2000
75583	LIT-HIGHLANDS	LEUNG CALVIN	3053868	95513338	SALES,SVCS/DISTRI	6	110	3	N	1/29/2000
75581	LIT-CENTENNIAL	TRAN NGOC T.	3209633	95623746	SALES,SVCS/DISTRI	6	110	4	N	1/29/2000
75582	LIT-COLUMBINE	LIU YAN LAN	3388443	95816926	SALES,SVCS/DISTRI	6	110	6	N	1/29/2000
75583	LIT-HIGHLANDS	MU WENDY	3163169	70459055	SALES AND SERVICE	6	110	7	N	1/29/2000
75583	LIT-HIGHLANDS	CONTRERAS TH	3410202	95753911	REVIEW CLK	7	110	1	N	6/30/1973
75583	LIT-HIGHLANDS	BELLQUIST BAR	3402343	70362816	SPEC POSTAL CLK	7	110	1	N	8/27/1977
75583	LIT-HIGHLANDS	STEINBACH DAVID	2941020	70362815	SPEC POSTAL CLK	7	110	1	Y	3/11/1978
75583	LIT-HIGHLANDS	MALINOWSKI S	3204041	95511907	POSTAGE DUE TECH	7	110	1	N	7/1/1978
75581	LIT-CENTENNIAL	GRAHAM MICHAEL	3223521	95479760	REVIEW CLK	7	110	1	N	10/6/1979
75585	LIT-MAIN OFFICE	DAVIS WALTER	3068778	95764930	REVIEW CLK	7	110	1	N	8/11/1984
75585	LIT-MAIN OFFICE	DWIER JEFFREY	3421497	70280261	REVIEW CLK	7	110	3	N	3/30/1985
75583	LIT-HIGHLANDS	CONGDON TOD	3226410	95866263	MAILING REQUIREM	7	110	1	N	6/18/1988
75582	LIT-COLUMBINE	LEE PETER Y.	3187832	70154651	REVIEW CLK	7	110	1	Y	6/26/1993
75584	LIT-KEN CARYL	NGUYEN NUC T	3287203	95537226	REVIEW CLK	7	110	2	N	7/9/1994
75583	LIT-HIGHLANDS	VILLARREAL CE	3385386	70459054	LEAD SALES & SERV	7	110	1	N	2/28/1998